Scargill Primary School – COVID-19 Primary School Risk Assessment – Autumn Term 2021.

Activity being assessed:	School return- Autumn Term 2021	Location(s) affected:	Whole School	
Person(s) completing assessment:	M Hetherington S Hallsworth	Date original assessment completed:	17/8/21	
Date of review:	17/9/21	Review completed by:		

This risk assessment has been developed on best available scientific guidance and industry best practice, information and should be read in conjunction with the government guidance document, this document cannot be considered to cover every risk and control possible and must be reviewed and made specific by the end user.

Schools COVID-19 operational guidance (publishing.service.gov.uk)

What are the hazards?	Who might be harmed and how?	What are you already doing?	Do you need to do anything else to manage this risk?	Action by whom and when?	Completed
Transmission of COVID 19 on school site.	**Pupils, staff, visitors, and the public becoming infected with COVID-19:**	Staff, pupils, or visitors who have tested positive for COVID-19 via an LFD test, will need a confirmatory PCR within 2 days. Where the PCR is positive, persons are not allowed into the school premises until they have self-isolated for the recommended government period of 10 days; and until the person is free from COVID 19 symptoms. If a staff member or pupil has a positive COVID-19 test (PCR), NHS test and trace	**Children to be sat in the mini meeting room and supervised by a member of staff until collected.** **Communicate information to regarding how to obtain a COVID-19 test.**	Relevant staff Admin team	

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		will work with the positive case to identify close contacts. Any person arriving at school exhibiting symptoms will be required to return home and obtain a COVID-19 test (PCR) immediately. If an individual has symptoms, undertakes a COVID-19 test and this is negative they can return to school as long as the individual does not have COVID 19 symptoms. Government self-isolation guidance			
Vulnerable staff or pupils contracting COVID-19 from being in school	**Staff deemed vulnerable see government list are likely to experience worse symptoms and additional health issues if contract COVID-19**	Staff and pupil survey undertaken to determine individuals that are clinically extremely vulnerable (CEV). Where CEV persons are identified an individual risk assessment will be put in place to provide adequate controls within school.	**Where pregnancy risk assessments have been completed, ensure these are reviewed regularly in line with risks and guidance. See specific guidance for pregnant employees. https://www.gov.uk/government/publications/coronavirus-covid-19-advice-for-pregnant-employees/coronavirus-covid-19-advice-for-pregnant-employees**	Executive Head	
Ineffective	**Pupils, staff,**	Frequent and thorough hand cleaning	**Enhanced approach to**	Head of	

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personal hygiene measures	**visitors, and the public becoming infected with COVID-19:**	should now be a regular practice. Staff and pupils encouraged to follow the Catch it, Bin it, kill it approach. Posters are displayed by sinks to show how to effectively wash hands. Where pupils are to use hand sanitiser this should be done under adult supervision.	**hand washing and good personal hygiene to be continued in a manageable way- detailed during INSET days 2nd and 3rd September** **(NHS video for handwashing)** <u>**NHS video**</u>	School	
Possible contamination in school environment.	**Pupils, staff, visitors, and the public becoming infected with COVID-19:**	Hand sanitiser to be available at reception for visitors to use on arrival before signing in. Ventilation is to be maintained either by mechanical ventilation adjusted to increase the ventilation rate where possible, and natural ventilation (fresh air) by opening windows. During occupied times, windows should be opened enough to provide background ventilation, during unoccupied times (during the school day) windows should be fully opened. Internal and external doors can be kept open to assist as this will increase ventilation.	**If staff currently share desks, a cleaning regime will be used to sanitise desks between "shifts"** **Fire doors are to be kept open when the room is occupied and staff will be responsible for closing them when leaving the area.**	All relevant staff	

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		Maintain an appropriate cleaning schedule. This should include regular cleaning of areas and equipment with a particular focus on frequently touched surfaces. Cleaning regimes should be clearly documented to reflect times of day cleaning is taking place and who is responsible for the task.			
Possible contamination by close contact when providing first aid to persons in isolation room awaiting collection.	*Pupils, staff, visitors, and the public becoming infected with COVID-19:*	When providing first aid to persons in isolation consider wearing appropriate PPE.	*PPE available if supporting a child who is symptomatic.*		
Possible contamination from a symptomatic person on site	*Pupils, staff, visitors, and the public becoming infected with COVID-19:*	Symptomatic person should not be on site – see first section. Should a staff member arrive at school or become symptomatic whilst at school they will be required to leave site immediately, if they need collecting, they will sit in a dedicated room, isolated. Should a pupil become symptomatic whilst at school they will be isolated in a room supervised by a staff member.	*Communicate information regarding how to obtain a COVID-19 test* *Mini meeting room to be used as isolation room,*		

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		Consider wearing a fluid resistant surgical face mask, disposable gloves, and apron for the duration of the supervision. Parent/carer will be contacted and required to collect pupil asap. *Staff member supervising will then remove and dispose of all PPE (see contaminated waste) and will wash hands.*			
Insufficient or inappropriate PPE available or misuse of PPE	**Pupils, staff, visitors, and the public becoming infected with COVID-19**	*Disposable gloves, aprons, goggles/visors, and masks are available for use as identified required.*	**(WHO video for masks)** **WHO video**		
Ineffective management of potentially contaminated waste	**Pupils, staff, visitors, and the public becoming infected with COVID-19**	*Standard waste will continue to be managed in line with existing arrangements.* *Any waste that is considered to be potentially infected/contaminated will be double bagged before placing immediately in a secure area for 72 hours prior to placing in bins; this will include any used PPE and any used tissues by persons who are unwell and*	**Secure area will be behind the Bin shelter**	*Site manager*	

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		awaiting collection.			
Use of third-party facilities	**Pupils, staff, visitors, and the public becoming infected with COVID-19**	Overseas visits will not take place.			
Signature of Senior Leadership Team: *MHetherington*			Date: 23/8/21		

Consultation method (Mtgs, email, telephone)	Who has risk assessment been consulted with: Trust/HT/SLT/Teaching staff/Support staff/Premises and cleaning teams/Catering staff/ Trade Unions/H&S Advisor/Parents-Carers	Dates of consultation process:	Issues identified and any action required:	Action to be completed by:	Action completed date:
Posted on GovernorHub	governors	23/8/21			
Email	staff	23/8/21			
Posted on website	parents	1/9/21			