

## Scargill Primary School – COVID-19 Primary School Risk Assessment – Summer Term 2022.

Activity being assessed:	Whole school Summer 22	Location(s) affected:	Whole School	
Person(s) completing assessment:	M Hetherington S Hallsworth	Date original assessment completed:	4/4/22	
Date of review:		Review completed by:	M Hetherington	

**This risk assessment has been developed on best available scientific guidance and industry best practice, information and should be read in conjunction with the government guidance document, this document cannot be considered to cover every risk and control possible and must be reviewed and made specific by the end user.**

[Schools COVID-19 operational guidance \(publishing.service.gov.uk\)](https://publishing.service.gov.uk)

What are the hazards?	Who might be harmed and how?	What are you already doing?	Do you need to do anything else to manage this risk?	Action by whom and when?	Completed
<i>Transmission of COVID 19 on school site.</i>	<b><i>Pupils, staff, visitors, and the public becoming infected with COVID-19:</i></b>	<p><i>With effect from 1 April February 2022 Staff, pupils, or visitors who have symptoms of a respiratory infection including COVID-19 will be advised to follow the guidance available here: <a href="https://www.gov.uk">People with symptoms of a respiratory infection including COVID-19 - GOV.UK (www.gov.uk)</a></i></p> <p><i>Anyone who has symptoms of a respiratory infection, such as COVID-19, and have a high temperature or do not feel well enough to go to work or carry</i></p>	<b><i>Have a procedure in place to isolate pupils that appear symptomatic on site until collected.</i></b>		

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		<p><i>out normal activities, should try to stay at home and avoid contact with other people, until they no longer have a high temperature (if they had one) or until they no longer feel unwell.</i></p> <p><i>Staff should consult the school if unable to work from home.</i></p> <p><i>The school will signpost individuals to guidance here:</i></p> <p><a href="https://www.gov.uk">People with symptoms of a respiratory infection including COVID-19 - GOV.UK (www.gov.uk)</a></p>			
<p><i>Vulnerable staff or pupils contracting COVID-19 from being in school</i></p>	<p><b>Staff previously deemed vulnerable</b></p>	<p><i>Staff and pupil survey undertaken to determine individuals that are clinically extremely vulnerable (CEV). Where CEV persons are identified an individual risk assessment will be put in place to provide adequate controls within school. This will be updated in line with the following:</i></p> <p>Staff previously deemed vulnerable are now advised to follow the same guidance as others. See link:  <a href="https://www.gov.uk">Guidance for people previously considered clinically extremely vulnerable from COVID-19 - GOV.UK (www.gov.uk)</a></p>	<p><b>Where pregnancy risk assessments have been completed, ensure these are reviewed regularly in line with risks and guidance. See specific guidance for pregnant employees.</b></p>	<p><i>Executive Head</i></p>	
<p><i>Ineffective</i></p>	<p><b><i>Pupils,</i></b></p>	<p><i>Frequent and thorough hand cleaning</i></p>	<p><b><i>Detail school specific</i></b></p>	<p><i>Head of</i></p>	

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<i>personal hygiene measures</i>	<b>staff, visitors, and the public becoming infected with COVID-19:</b>	<i>should now be a regular practice. Staff and pupils encouraged to follow the Catch it, Bin it, kill it approach. Posters are displayed by sinks to show how to effectively wash hands. Where pupils are to use hand sanitiser this should be done under adult supervision.</i>	<b>procedures for hygiene measures.</b>  <b>(Suggest NHS video for handwashing)</b> <b><u>NHS video</u></b>	<i>School</i>	
<i>Possible contamination in school environment.</i>	<b>Pupils, staff, visitors, and the public becoming infected with COVID-19:</b>	<i>Face coverings will be worn by staff and adults (including visitors) when moving around in corridors and communal areas if there are a high number of cases in school.</i>  <i>Hand sanitiser to be available at reception for visitors to use on arrival before signing in.</i>  <i>Ventilation is to be maintained either by mechanical ventilation adjusted to increase the ventilation rate where possible, and natural ventilation (fresh air) by opening windows. During occupied times, windows should be opened enough to provide background ventilation, during unoccupied times (during the school day) windows should be fully opened.</i>  <i>Internal and external doors can be kept</i>	<b>Ensure adequate supply of face coverings available for use by staff and visitors.</b>  <b>Update communication with school community on wearing of face coverings and implement signage.</b>  <b>If staff currently share desks, a cleaning regime must be introduced to sanitise desks between "shifts"</b>  <b>If fire doors are to be kept open, this will only</b>	<i>All relevant staff</i>	

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		<p><i>open to assist as this will increase ventilation.</i></p> <p><i>Maintain an appropriate cleaning schedule. This should include regular cleaning of areas and equipment with a particular focus on frequently touched surfaces.</i></p> <p><i>Cleaning regimes should be clearly documented to reflect times of day cleaning is taking place and who is responsible for the task.</i></p> <p><i>Spaces in school that are poorly ventilated (i.e. no natural or mechanical ventilation) have been identified as follows:</i></p> <ul style="list-style-type: none"> <li><i>• Disabled Toilets</i></li> </ul> <p><i>Use of these areas will be restricted as much as possible. If these areas need to be used for unavoidable reasons, the following control measures will be implemented:</i></p> <ul style="list-style-type: none"> <li><i>• Social distancing (2m minimum) to be strictly observed</i></li> <li><i>• CO2 monitor to be used to confirm when ventilation/air</i></li> </ul>	<p><b><i>be done when the room is occupied and nominated person will be responsible for closing them when leaving the area.</i></b></p>		

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		<p><i>quality is poor</i></p> <ul style="list-style-type: none"> <li>• <i>Face coverings to be worn by adults</i></li> <li>• <i>The duration of the activity will be restricted</i></li> <li>• <i>The number of individuals present in the space will be kept to the very minimum (as specified on entrances to the space).</i></li> <li>• <i>Ventilation breaks between usage to be observed</i></li> </ul> <p><i>Any actions to improve ventilation will not compromise other aspects of safety and security</i></p>			
Possible contamination by close contact when providing first aid to persons in isolation room awaiting collection.	<b><i>Pupils, staff, visitors, and the public becoming infected with COVID-19:</i></b>	<i>When providing first aid to persons in isolation, consider wearing appropriate PPE.</i>	<b><i>Consider whether goggles/visors need to be available if supporting a child who is symptomatic.</i></b>		
Possible contamination from a symptomatic person on site	<b><i>Pupils, staff, visitors, and the public becoming</i></b>	<p><i>Symptomatic person should not be on site – see first section.</i></p> <p><i>Should a staff member arrive at school or become symptomatic whilst at school they will be required to leave site</i></p>	<b><i>Communicate information regarding how to obtain a COVID-19 test</i></b>		

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	<b>infected with COVID-19:</b>	<p><i>immediately, if they need collecting, they will sit in a dedicated room, isolated.</i></p> <p><i>Should a pupil become symptomatic whilst at school they will be isolated in a room supervised by a staff member. Consider wearing a fluid resistant surgical face mask, disposable gloves, and apron for the duration of the supervision. Parent/carer will be contacted and required to collect pupil asap.</i></p> <p><i>Staff member supervising will then remove and dispose of all PPE (see contaminated waste) and will wash hands.</i></p>	<b>Mini meeting room to be used as isolation room</b>		
<i>Insufficient or inappropriate PPE available or misuse of PPE</i>	<b>Pupils, staff, visitors, and the public becoming infected with COVID-19</b>	<i>Disposable gloves, aprons, goggles/visors, and masks are available for use as identified required.</i>	<b>(Suggest WHO video for masks)</b> <b><u>WHO video</u></b>		
<i>Ineffective management of potentially contaminated waste</i>	<b>Pupils, staff, visitors, and the public becoming</b>	<p><i>Standard waste will continue to be managed in line with existing arrangements.</i></p> <p><i>Any waste that is considered to be potentially infected/contaminated will be double bagged before placing</i></p>	<b>Secure area will be behind the Bin shelter</b>	<i>Site manager</i>	

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	<b>infected with COVID-19</b>	<i>immediately in a secure area for 72 hours prior to placing in bins; this will include any used PPE and any used tissues by persons who are unwell and awaiting collection.</i>			
<i>Use of third-party facilities</i>	<b>Pupils, staff, visitors, and the public becoming infected with COVID-19</b>	<p><i>Full and thorough risk assessment for all educational trips and visits to be undertaken ensuring that any public health advice, such as hygiene and ventilation requirements are included as part of that risk assessment.</i></p> <p><i>Checks in place to ensure that any new bookings have adequate financial protection in place.</i></p> <p><i>RPA contacted to assess the protection for each trip that is available.</i></p>			
Signature of Senior Leadership Team: MHetherington			Date: 4/4/22		
Date review required:		Date review required:	Date review required:		Date review required:

<i>Consultation method (Mtgs, email, telephone)</i>	<i>Who has risk assessment been consulted with:</i>	<i>Dates of consultation process:</i>	<i>Issues identified and any action required:</i>	<i>Action to be completed by:</i>	<i>Action completed date:</i>
	<i>Trust/HT/SLT/Teaching</i>				

	<i>staff/Support staff/Premises and cleaning teams/Catering staff/ Trade Unions/H&amp;S Advisor/Parents-Carers</i>				
<i>Posted on GovernorHub</i>	<i>governors</i>	<i>4/4/22</i>		<i>M Hethrington</i>	
<i>Email</i>	<i>staff</i>	<i>4/4/22</i>		<i>S Hallsworth</i>	
<i>Posted on website</i>	<i>parents</i>	<i>4/4/22</i>		<i>T Rhodes</i>	